



MINUTES
Downtown Advisory Committee
Monday, March 18, 2024

1. Call to Order / Roll Call.

The meeting was called to order at 5:34 p.m.

Committee Members Present:

Chris Wardlaw
Mike Pettis
Mike Lopez
Gavin Hernandez
Roger Thedford

Committee Members Absent:

Melissa Randle, Vice-Chair
Trovette Tottress
Grant Mendeljian

Councilmembers Present:

Marcus Ray
Chris Kern

Staff Members Present:

Robyn Battle, Executive Director
Chuck Ewings, Assistant Town Manager
David Hoover, Development Services Director

2. Consider and act upon the minutes from the March 4, 2024, Downtown Advisory Committee meeting. (RB)

Mike Pettis made a motion and Gavin Hernandez seconded the motion to approve the March 4, 2024, minutes. The minutes were approved unanimously.

3. Comments from the Public.

There were no comments from the public.

4. Update and discussion on Downtown Improvement Projects.

a. Downtown Open Space Concepts

Ms. Battle informed the Committee that a proposed lease agreement has been sent to the property owners.

b. Lighted Bollards

Mr. Ewings presented an estimate of \$49,500 for hard-wired lighted bollards. The Committee asked to look at design options at the next meeting.

c. Downtown Logo Student Project

Ms. Battle updated the Committee on the status of the Logo Competition. The competition launched today (March 18) via the Town website, Town social media platforms, and Prosper ISD communications channels. The deadline for submissions is April 12. The DTAC will review submissions on April 15 and will tentatively select a winner on May 6. The winner will be recognized at the May 14 or May 28 Council meeting. The Committee concurred with the plan and timeline for the competition.

d. Electric Outlets on Main Street Poles

The Public Works Department has completed this project at a cost of approximately \$500.

e. Other Updates From Staff

There were no additional updates from staff.

f. Review/Discussion on Downtown Project List

There was no additional discussion on the Project List.

5. Requests for future agenda items.

There were no additional requests for agenda items.

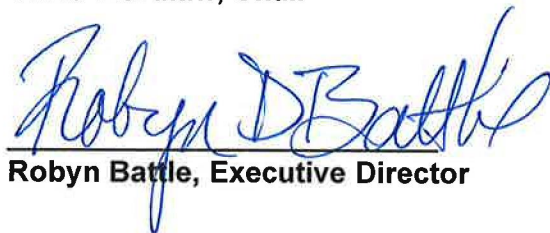
6. Adjourn.

The meeting adjourned at 6:00 p.m. on Monday, March 18, 2024.

These minutes were approved on Monday, April 1, 2024.



Chris Wardlaw, Chair



Robyn Battle, Executive Director